



**2016 S.A. Executive Committee Meeting  
The Loft Meeting Room  
Monday 25<sup>th</sup> January 2016**

**Present:** Ashely Carvalho, Remi Rodari , Ana Ferreira Manhoso, Esther Power, Madison Boot, Aidan Woodthorpe, Ashwin Rajendra, Darcy Harwood, Derek Nguyen, Ashani Jeyadevan, Monique Ryan, Daniel Ta.

**Absent:** Seth Wolff

**Apology:** Rebecca Smith, Jodilee Tangarorang, Gagan Singh

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## Opening

Ashley opened the General meeting of the Student Association at 4.08pm.

## Agenda Items

### 1. Passing of last minutes

Ashley puts forward the motion to pass last meeting's minutes.

Monique seconds this motion, the motion is passed.

Ashley also states that we need to approve the proxies submitted to Ana by the missing council members.

Rebecca has appointed Daniel as her proxy, and Gagan has appointed Ashwin as his proxy. The council approves these proxies, the meeting can proceed.

Ashley takes this opportunity to state that she would rather proxies be students outside the council. Ana confirms that the only requirements are that proxies need to be Notre Dame students, and not staff members.

### 2. Paper 1: Back to Uni Mixer Update by Events Director

Darcy introduces her paper by asking the council if we all agree on the time of the event she has suggested, which is 5pm-9m. The council agrees on start time however suggests the event conclude at a later time.

Darcy then runs us through further details and options of the event venue and bar tab prices as highlighted in her paper. Ashley asks the council in regards to drink quantities. Darcy mentions that if we decide to place a \$2000 bar tab with the Orient, they are willing to refund us what isn't spent. The council agrees to proceed with this option, at the Orient. The council then discusses food pricing. It is agreed that we are only to provide finger food, and after a discussion on food prices the council decides to bring the bar tab down to \$1500 in order to provide the finger

food at an overall acceptable cost, so that the ticket prices aren't too expensive for students attending.

Darcy puts forward the motion to host the Back to Uni Party at The Orient, Esther seconds this motion. The motion is passed.

Darcy goes onto to discuss ticket sales. She suggests using online ticket sales and avoiding in-person sales via the office, as this will be difficult to manage within the first week back. Darcy suggests keeping the ticket sales between \$20-25. Ashley, and the council agree with this price. Ashley states that if the tickets are \$25, then she would like to offer the Discount Program price of \$15.00. The council agrees.

### **3. Paper 2: Cocktail Party General Update by Events Director**

Madison introduces this paper by running through the venues she has placed inquiries in as listed in the paper. She begins by talking us through The Highway Bar, at The Raffles and their venue details. It is specified that they require a credit card to be placed on arrival, plus a \$150 deposit for the venue, and a bar tab is recommended (prices not included).

Madison then discusses the Pavillion, which only has a capacity of 80 and requires a \$500.00 room hire fee. The next venue discussed is the Cottesloe Beach House, where two rooms are available for hire; the Pavillion or the Sunset Room. Madison shows the council pictures of both the rooms. Prices not included.

Darcy follows this by stating that they will have finalised quotes ready for the next council meeting, and further discussions can be made then. Madison and Darcy ask the council for any other venue suggestions. Ashley asks the council how much they would pay for a cocktail party, the consensus reached around \$60-\$65 for a ticket.

### **4. Paper 3: O-Day General Report**

Darcy gives us a brief overview of everything she has confirmed for O-Day. Misty fans and giant board games are no longer being hired as Student Services has them both and we will be borrowing them for this day.

Food trucks will be organised and will be situated outside Malloy Courtyard, in the car park(s). She states that Krispy Kreme are still eager to be involved and have said they agree to give the Student Association a percentage of profit, however she is still waiting on further details. The council is content with having them on O-Day given the profit benefits. Darcy states that there will be fake grass in the chill out area, which Ashley will contact Pprospective Students Office about.

Darcy states that we are due to be setting up on Wednesday the day before.

Darcy also mentions that on Monday 21<sup>st</sup> of February, she will be meeting with the Crown to see what they can offer for the ball.

### **5. Paper 4: Camera Purchase by Publicity Director**

Macy introduces her paper by suggesting we purchase a camera for the Student Association, due to liability risk when using cameras that belong to other people. The council agrees. Macy proceeds to explain her quotes as listed in her paper.

Esther asks Macy if a separate lens needs to be purchased for either of the cameras, Macy confirms that this is not necessary. Macy goes onto to state that the second camera can be synced with smart phones. Ashley states that we will be

hiring professional photography for the ball so this investment is more so for O-Day and other smaller events. Remi states that his main concern is that you cannot change the lenses with the Sony camera whereas the Nikon camera lenses can be changed. Ashley states that the priority should remain in the quality of the picture, as the photos we take will be viewed by many people on Facebook.

Remi suggests we obtain more quotes before deciding on one of these two cameras, he is sure there are better options out there. Macy is to research into more cameras, Ashley states that the budget can be between \$500-\$1000.

Macy continues to update the council on our Facebook statistics:

Two new page likes.

Post reach 423.

Ashley asks the council to invite friends to, and share the O-Day event.

#### **6. Paper 5: Wellness Week Update by Welfare Director**

Daniel states that all event forms are currently being completed and some are awaiting information. Daniel runs through the itinerary he has provided in his paper. The council is content with it. Daniel also confirms that the gym is available for us to use for the sumo suits and zorb balls.

#### **7. Paper 6: Volunteering Advertisement by Academic Director**

Monique introduces her paper by saying she had a meeting with the volunteer network on Friday, where we were asked to promote a few volunteer events throughout the semester. Monique runs through examples of events they would like us to promote as highlighted in her paper. Monique also states that they have also asked us if we are interested in organising a volunteer program, which is something that will likely not happen until after week five.

Ashley suggests we pick a student-run event (e.g. the St Vincent's sleep out that occurred last year), and chose that to sponsor and help organise.

#### **8. Paper 7: New Club Proposal by Clubs Director**

Derek introduces this new club application, submitted by Ashley. Ashley and Esther leave the room for the duration of the application discussion.

Derek reads through the application, and provides a brief summary of what they have outlined.

The council begins the discussion by questioning the funding requests and are unsure of what sort of funding they are requesting/expecting, for the National Retreat Days as outlined in the application, the council agrees that if the new club was to be passed, they are entitled to \$500 (equivalent to all other clubs), and any other funding will have to be raised or applied for through the university directly, and not the Student Association. Remi and Ashani mention that there is presently another Christian youth club run by Notre Dame Students, however it is not affiliated with Notre Dame and the Student Association. The council go on to conclude that it is not a club therefore it should not be discussed in comparison to this application. Ana puts forward a question to the council; if we were to approve this application, are we then opening a platform for other students to affiliate other religion-based clubs. The council discusses this and concludes by stating that these other hypothetical applications can be discussed on a case-to-case basis, and that this club is well and truly within the objects of the University, so they see no issue with

its affiliation. Derek calls the council to a vote, and the results are 9 votes for the affiliation, and 2 votes against the affiliation. Overall the club has gained a majority of votes and so the motion is passed. The club will proceed with further affiliation procedure.

Ashley and Esther return 4.58pm.

Derek asks Ashley to further explain the National Retreat Days and what funding is necessary for this, Ashley states that the club would be requesting money from the Student Association, to assist in the running of fundraising events on campus to sponsor said National Retreat Days. The council is content with this.

## **9. Paper 8: Club Executives Update by Clubs Director**

Derek moves on to inform the council of what clubs he has not been able to make contact with. Ashley is to give Derek the paperwork to complete executive members of each club, and Ana is to write on the 2015 Council group page again, and attempt to gain contact from members on behalf of Derek.

## **10. Environmental**

Ashwin gives an overview of the quotes he has obtained for sofa cover cleaning. He states they are both \$24.00. Monique mentioned that during her meeting with the volunteer network they did offer to clean the covers for us, if we send them an email. Ashley asks Ashwin to email them and proceed with them cleaning the covers, that way we can achieve this free of charge.

Ashley moves on to state that a lot of what the environment portfolio will be doing is writing reports. A Student Space Report needs to be written, and so she asks Ashwin and Gagan (in his absence), and the rest of the council to observe the spaces around campus, who these are catered for, and which groups are missing out or not being catered for, so that we can compile this report and submit it to the Vice Chancellory, in order to make these changes happen.

Ashley also asks Ashwin to compile a list of items and spaces that he, and us (as a council), would like to be implemented in the university. This list needs to include, the item, the benefits of the item, and the price of the item along with three quotes for said item. Finally, Ashley requests that the environment portfolio produce a report on Club Space within the near future.

## **11. General Business**

Ashley moves onto discuss enrolment day rosters, and she announces that she has published this roster on the Council Facebook group page. Madison and Ashani request some changes, Ashley to accommodate these after the meeting.

Ashley then asks the council ensure all admin-related enquiries are directed to Ana or herself personally, and not posted on the general page, to prevent clutter and council members not being able to see important posts written by the executive.

Ashley also addresses the non-portfolio council members to look into prices of shields and engraving, so that we can update the shields in the Student Association office.

Ashley moves on to discuss Quasimodo, the student lead newspaper which was shut down in the early 2000s. Ashley states that she would like to see this newspaper started again this year. She does acknowledge that this project requires

a lot of work, and she suggests a council member without portfolio would need to pioneer the project along with Macy (publicity). Ashley has a list of five or so students who are also interested in re-starting Quasiomodo, and she hopes to have it started by semester two this year.

Remi states that the pens have been ordered and the shirts should arrive next week.

## Closing

Ashley Carvalho closed the meeting at 5.11pm



## General Meeting Papers

Agenda Item title: Back to Uni Mixer

**Paper submitted by: Darcy Harwood**

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The council is asked to decide the following:

The location and details of the Back to Uni Mixer
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### **Background**

**Date:** Thursday 3rd March 2016 Week 2

**Time:** 5pm - 9pm. Does the Council agree with this time?

The Back to Uni Mixer for Semester 1 is being held on Thursday 3rd March 2016 Week 2. In order to ensure there is adequate publicity time and the event draws a big crowd the following details need to be decided on as soon as possible; location, ticket pricing, food and drinks details, music. The Council in previous discussions decided that the event be held at a local venue where new students will feel comfortable attending and can easily access from uni. The following venues have been contacted; Sail and Anchor, The Orient and The National Hotel. These venues were contacted based on previous discussions of the Council.

### **The Orient**

**Availability:** Available

**Room Hire:** Free Room Hire

**Deposit:** \$200 deposit upon confirmation of event. This money will be refunded following the event and provided all runs smoothly

**Cancellation Fee:** \$200 will be held if we cancel less than 2 weeks before the event.

### **Drinks Options**

#### 1. Beverage Account (Bar Tab)

- Last year bar tab was \$2000. Reviews on the event said that this was too much
- Suggest that this year we put on \$1000. The bar tab can be increased at any time throughout the night. This is probably the best way to go - increase it if needed.
- If however we don't use all the bar tab then we get the money that wasn't spent - ie. only spend \$800 of a \$1000 bar tab - get the \$200 back.
- Limit the bar tab to just beers on tap, house wines (Red and white), soft drinks and \$10 Orient Express Cocktail (make that the only cocktail available). This is because reviews on last years event also said people 'abused' bar tab by buying spirits and high priced cocktails.
- Orient will provide adequate amount of water on tables to prevent intoxication

#### 2. Sundowner Package

- 3 hour event: \$40 per person
- 4 hour event: \$65 per person

- This provides unlimited access to local beer, house red, white wine sparkling wine and soft drinks
- This would push the ticket prices up dramatically

**Recommendation:** Beverage Account is used with an amount that the council agrees upon and is limited to soft drinks, beers on tap, house wines and \$10 Orient Express Cocktails. If the bar tab needs to be increased throughout the night then we do so - factor this into pricing (allow for possible extra \$500)

### Food Options

- As its a Thursday night it is Student night which means that its \$1 hot dog and chips night
- The Orient has very kindly offered us a huge 50% of all food that we wish to order
- They suggested ordering a mix of platters and finger food just to provide some food for people drinking and then if they want something more substantial then they can buy themselves a hot dog and chips.
- Orient suggests to spend \$10 a person - i.e \$500 which would be discounted to \$250. Council needs to decide that if we want to provide food, how much we spend on that.

**Recommendation:** We provide a small amount of food consisting of platters and finger food which the council decides upon. It is then up to students who want something more substantial to purchase a \$1 hot dog.

Option 1: Pizzas (13")	
Vegetarian onion, roast, capsicum, mushrooms, olives, artichokes, basil	\$17.50
Margherita fresh tomato, Italian herbs	\$15.00
Hot pepperoni, onion, roast capsicum, jalapenos, fresh tomato	\$17.50
Aussie bacon, eggs, mushroom, fresh tomato	\$17.50
Supreme pepperoni, ham, onion, olives, capsicum, mushroom, pineapple, anchovies	\$18.50
BBQ Chicken bacon, onion, capsicum, bbq sauce	\$17.50
Orient prosciutto, mushroom, olives, roast pumpkin, pine nuts, feta	\$19.00
Seafood prawn, mussels, squid, anchovies	\$20.50
Extras	
Garlic Bread	\$5.50
Extra Toppings	\$1.00
Extra Meats	\$2.00
Bowl of Chips	\$6.50
Bowl of Wedges	\$7.00



Option 2: Finger Food		
Items	Minimum Qty	Price (each)
Nori rolls	30	\$2.00
Californian rolls	30	\$2.00
Vietnamese rolls	30	\$2.00
Mini quiches	30	\$1.75
Risotto balls	30	\$1.00
Party pies	30	\$1.50
Sausage rolls	30	\$2.00
Spring rolls	30	\$2.00
Samosas	30	\$1.50
Dim sims	30	\$1.50
Wontons	30	\$2.00
Chicken skewers	20	\$5.00
Beef skewers	20	\$5.00
Vegetarian skewers	20	\$3.00
Sandwiches	30	\$5.00
Option 3: Platters (serves 8-10 people)		
<b>Turkish bread &amp; dips</b> dips, olives, chorizo, feta and warm Turkish bread		\$65
<b>Cheese platter</b> gourmet cheeses, crackers, grissini sticks, quince paste, pickled onions, assorted nuts		\$60
<b>Fruit platter</b> seasonal fruit		\$60
<b>Antipasto</b> cold meats, cheeses, pickles, dips, grissini sticks, Turkish bread		\$85
<b>Hot seafood</b> crumbed prawns, fish goujons, spicy calamari, scallops		\$100

### Music

- Thursday is student night so from 8.30pm a DJ will be playing
- Until the DJ begins it would probably be sufficient to play music off their jukebox to which we can choose different playlists

### Monitoring Access & Security

- The Orient will provide us with wristbands which we can give to students upon presenting their ticket or buying a ticket at the door. This also prevents those who aren't students from using our bar tab

- They will also set up a table at the entrance of the function room so students can buy tickets there
- There will be security from 8pm
- Until then the bar staff are all trained in security and how to deal with unsavoury or intoxicated patrons

### **Advertising**

- The Orient will provide us with some background images which we can use for advertising
- Once we have created advertising material we can send to their General Manager who is happy to advertise it at the Orient as well, put up posters and display it on their TV.

### **Sail and Anchor**

**Availability:** Available

**Room Hire:** \$100 +

**Deposit:** N/A

**Cancellation Fee:** Cancellation of function within 48hrs of it will incur cost of room hire and food organised

### **Drink Packages**

- Don't provide drink packages but work by consumption
- Will provide the following discounts:
  - \$10.30 sail and anchor beers (pint), dry dock pints and fee draft pilsner to \$7.50
  - Mishka Vodka for \$5
  - House red and white wine for \$6

### **Food Packages**

- \$14.00 steak special on Thursday Night
- Pizza platters which have 3 pizzas each (12 slices each) discounted from \$65 to \$50

### **The National Hotel**

**Availability:** Have not received a reply

**Room Hire:** No hire fee

**Deposit:** Calculated on \$10 per person. The value of the deposit will be deducted from the final bill

**Cancellation Fee:** Deposit will be held if you cancel within a week or less

**Function Room:** The High Street Terrace would be what would suit our event - can hold 60 persons cocktail style

### **Drinks Options**

1. Standard Package: \$65 for 4 hours which includes whines, beers, soft drinks and juices
2. Open Bar: Set amount and have a choice of beverages to be served

## Food Options

### *Cold Selection Canapés - \$3.50 per piece*

Prawns with Garlic, Chilli and Dill (GF)

Cucumber Cups with Puy Lentil Salad (GF, V)

Honey and Balsamic Bruschetta (V)

Roast Beef, Potato Fondant and Carrot Puree (GF)

Finger Sandwiches – Roast Beef and Mustard Mayo

Lemon Chicken, Walnut and Avocado

Roast Veg and Hummus (V)

Roast Duck Pancakes with Hoï Sin, Scallions and Cucumber

Buttermilk Pikelet, Smoked Salmon and Crème Fraiche

### *Warm Selection Canapés - \$4.50 per piece*

Lamb Cutlets with Herbs and Garlic (GF)

Ratatouille Arancini with Taleggio Dip (V)

Beef and Horseradish Sausage Rolls

Pea and Ham Croquettes (V)

Thai Chicken Skewers with Honey Nam Jim sauce (GF)

Onion Bhaji with Raita (V)

Courgette and Cheddar Tarts (V)

Mini Beef Wellingtons

### *Substantial Canapés - \$7.00 per piece*

Prawn Cocktail (GF)

Mini Cheeseburgers with Relish

Roast Pork Sliders with Provolone Cheese

Mini Fish and Chips with Lemon (GF)

Roast Lamb with Spiced Couscous and Harrisa

Szechuan Salt and Pepper Squid

Malaysian Chicken Curry with Rice (GF VD)

### *Social Set-Platter - \$100 per platter*

Contains 25pcs each of the following items:

Spring Rolls (V)

Beef Samosas

Chicken Satay Sticks

Szechuan Salt and Pepper Squid

## General Details

### **Ticket Sales Options**

- Online
- In the Student Association Office
- At the door

### **Ticket Prices**

- Last year was \$20 and \$10 for members
- Recommend keeping it at \$20 and discounting to \$15 for members

### **Things to be decided:**

1. What venue
2. What drink package
3. What food package
4. Ticket prices and methods of sale



## General Meeting Papers

Agenda Item title: General Report on Cocktail Party

**Paper submitted by: Darcy Harwood, Aidan Woodthorpe and Madison Boot**

### **General Report on Cocktail Party**

This report is to provide an overview on the current planning for the Cocktail Party being held on Thursday 24th March Week 5. Aidan and Madison have been brainstorming locations and contacting venues to see if they are available on the day, willing, and what drinks and food packages they could offer us.

Places that have been brainstormed:

- The Raffles
- Frasers Kings Park
- Public House
- Pure Bar
- The Aviary
- Frisk Small Bar
- The George
- Wolf Lane
- Cottesloe Beach Hotel
- Llama Bar
- Purl Bar
- The Village Bar

Ask Council members for any suggestions for venues and whether they have any reflections on last years event and how it could have been improved.

By next meeting we will have short listed the possible venues and be able to make a decision where it is to be held.



## General Meeting Papers

Agenda Item title: General Report on O'Day

**Paper submitted by: Darcy Harwood**

### General Report on O'Day

#### Misty Fans

- Cancelled booking with Kennards Hire regarding the use of Misty Fans
- Campus Services has 2 misty fans which we are able to use
- They will be used to cool students down in the main stage area and then once they move on for the parade we can move them inside to the chill out zone

#### Giant Board Games

- Cancelled booking with Velvet Betty regarding the hire of giant board games
- This was due to discussion with Student Services that they were also interested in hiring some games and therefore we should just use theirs if they are willing to pay for it
- Student Services are looking at hiring Jenga, Pick up Sticks and Noughts and Crosses
- Will confirm by the end of the week that they have booked this

#### Food Trucks

##### Pash Frozen Yogurt

- Pash Frozen Yogurt has confirmed their involvement in the day
- They will arrive just before 9am and park on Croke Street before moving into position on Mouat Street when the parade leaves
- Awaiting their response for the food permit and information about access to what equipment and services they require (ie. water, power)
- Food Truck also required to fill in a 'stall form'
- Have informed food trucks that this is our first time trialling so unaware how business will go
- Have also informed them that campus ministry will be handing out snow cones on the day and student services will be providing a sausage sizzle

##### Krispy Kreme

- Krispy Kreme is still willing to be involved in the day
- They can provide an events tent which is 2.75m by 2.75m
- Student services suggested that we can put them out on the street once the Parade has commenced just outside Malloy courtyard
- Krispy Kreme has said that they are willing to give the SA a percentage of the profit made
- The Council needs to decide whether we think its necessary for Krispy Kreme to be involved

#### Crates

- Interested in having crates scattered around the chill out area
- Will contact PSO as they have some on hand and ask if we can use them on the day

#### Club Set Up Map

- Student Services require this at least a week before O-Day: 11th February
- This is the maximum latest so please try get this in ASAP once heard from all clubs

#### Set Up

- The area will be set up on Wednesday the 17th February in the afternoon around 1pm

## General Meeting Papers

Agenda Item title: Purchase of SA camera

**Paper submitted by: Macy Gregson**

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I recommend that the council consider the purchase of a camera to use at official NDSA events.

### **Background:**

The council does not own a camera to use at our organised events, and so have had to borrow cameras from other people. This can cause trouble when considering potential damages, as well as organising the exchange of all the equipment. For convenience, having an NDSA camera would mean that all extra equipment (e.g. cords, memory cards, chargers, etc.) along with the camera itself will easily be available from the office at all times.

### **Subheading 1: Nikon Coolpix P530**

- Compact
- 42x optical zoom & 84x dynamic fine zoom
- 16.1 megapixel
- Maximum ISO sensitivity of 6400 for night photography
- Fast autofocus 0.20s
- Vibration reduction for sharper pictures
- Video recorder 1080p/60i format
- Built-in support for wireless sharing

#### *Supplied accessories:*

- Camera strap
- Lens cap
- Rechargeable Li-ion battery
- Charging AC Adapter
- USB cable

#### *Optional accessories:*

- Wireless mobile adapter



### **QUOTES:**

Camera Paradise: \$291.67

Best Buy: \$279.99

### **Subheading 2: Sony Cyber-Shot RX100 II**

- Compact

- 20.2 megapixel Exmor R CMOS sensor – takes pictures in low light
- 3.6x optical zoom
- Step zoom function
- Multi interface shoe – extras for shooting photos and movies; incl. electronic viewfinder, powerful external flash unit and stereo microphone
- Tilttable LCD screen – 3.0-type, 1229k dot Xtra Fine monitor; WhiteMagic; automatic brightness adjuster
- Instantly connect to smartphones and tablets
- Background defocusing

**Supplied accessories:**

- Rechargeable battery pack
- AC adaptor
- Micro USB cable
- Wrist strap
- Strap adapter
- Shoe cap
- Instruction manual



**QUOTES:**

Sony Australia: \$899  
 Camera House: \$799  
 JB HI FI: \$699

**Facebook stats:**

15/01/2016-21/01/2016

Page likes:

- Total – 2044
- 10 new page likes

Post reach:

- Total – 423
- 150 post reach – down 80.9%

Engagement:

- Total – 62
- Down 57.5%

**O-Day event**

- 806 reached – 427 new this week
- 243 viewed - 183 new this week
- 58 engaged – 35 new this week

## General Meeting Papers

Agenda Item title: Wellness Week update

**Paper submitted by: Daniel Ta**

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### Progress

- The preparation of Wellness Week is coming along smoothly.
- An event proposal has been prepared.
- The event form, campus services request form and RAMP are currently being completed.

### Current itinerary

#### Monday – April 4th, 2016

11am – 2pm Malloy Courtyard – Notre Dame Volunteering Network information desk

11am – 2pm Malloy Courtyard – Healthy Minds counselling information desk

11am – 2pm Malloy Courtyard – Cat and dog rescue petting areas

1pm – 2pm Malloy Courtyard – Physiotherapy student massages

11am – 2pm Malloy Courtyard – Stampede Gelato stall

11am – 2pm Malloy Courtyard – Fruit and drink stand

#### Tuesday – April 5th, 2016

11am – 2pm Malloy Courtyard – Act Belong Commit wellbeing information desk

12am – 3pm Student Recreation Hall – Zorb soccer

11am – 2pm Malloy Courtyard – Sumo suits

11am – 2pm Malloy Courtyard – Table tennis

11am – 2pm Malloy Courtyard – Nursing Association Juice stand

11am – 2pm Malloy Courtyard – Fruit and drink stand

#### Wednesday – April 6th, 2016

11am – 2pm Malloy Courtyard – Notre Dame Counselling Service information desk

11am – 2pm Malloy Courtyard – Headspace mental health information desk

11am – 2pm Malloy Courtyard – Giant board games

11am – 2pm Malloy Courtyard – Table tennis

11am – 2pm Malloy Courtyard – Stampede Gelato stall

11am – 2pm Malloy Courtyard – Fruit and drink stand

### Awaiting

- Confirmation of sponsorship from Coles and Woolworths.
- Quotes for stress balls and balloons.
- Quotes for Zorb ball soccer and sumo suit booking.



## General Meeting Papers

Agenda Item title: General Update for volunteering advertisement

**Paper submitted by: Monique Ryan**

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### **Background:**

The Volunteering Network is interested in working with the Student Association, particularly with Daniel and myself, to attempt to increase the volunteering participation by students, as it benefits them with experience and maintaining wellbeing. The main point though is to increase student engagement at Notre Dame with us and the university. We met with Hilda, Donna and Ervina on Friday (Jan 22<sup>nd</sup>) to discuss ideas they had for volunteering.

### **Meeting:**

The ideas discussed at the meeting was that if the Student Association would like to advertise some of the volunteering options that the Volunteering Network are running in 2016 on our website and Facebook, to promote more awareness. We agreed that if the Student Association were to, we could choose to promote just one to two events (large events or just general ones for students) on Facebook at our leisure. Donna gave two examples of good volunteering events that Student Association may like to promote. First is the Student Expo that will be running on the 1<sup>st</sup> of March to help students decide which career path to take and to help with practicum placements. The second is the 'Paint the Town Red' fundraiser at the Little Creatures on February 26<sup>st</sup> for organ donation awareness. Volunteering Network will keep us up to date with any volunteering opportunities we are interested in via mailing list and will provide us with a calendar.

The Volunteering Network is also keen to help the Student Association to organise a volunteering event that would benefit the students. This can be discussed at a later date as their timetable is busy until Week 5 of Semester 1, whether we would like to run an event or not.