



**2017 S.A. General Committee Meeting  
The Loft Meeting Room  
Monday 27<sup>th</sup> February 2017**

**Present:** Dylan Gojak, Ana Ferreira Manhoso, Macy Gregson, Edward Blake, Ashley-Rose Hooper, Dee Cooper, Seth Wolff, Emma Gooderson, Justine Ralph, Rachel Porter, Daniel Ta, Darcy Harwood, Joshua Scardina, Curtis Read, Emily Judd.

**Apology:** Jayden Roberts

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## Opening

Dylan opened the General meeting of the Student Association at 6.01pm.

## Agenda Items

**1. Acknowledgment of Country**

Dylan reads through the acknowledgment of Country.

**2. Conflict of interests**

There is a funding request for PAANDA, and there are members of PAANDA on the SA. The decision on how to approach this will be discussed during the Clubs agenda.

**3. Passing of last minutes**

Dylan puts forward the motion to pass the minutes from the last meeting. Seth seconds the motion. The motion is passed.

**4. Approving proxies**

Darcy is Jay's proxy. The proxies are approved.

**5. President Update by Dylan Gojak**

Dylan says that since our last meeting, we have had our O-Day event. He says that it was a very successful event, minus some structural issues (i.e. food truck arrival time). Dylan opens up to the council for any comments on O-Day. Dee begins, saying that it had a good vibe and one of the best O-Day's we have had. She suggests being more organised with clubs, as there were some issues. Dan thought that the decorations were very successful in creating a fun and welcoming atmosphere. Seth noticed that a lot more people were approaching our stall than they had last year, and Dee suggests making our SA stall a bit bigger perhaps. Justine liked that we had our stall on the street, but thought that other clubs could have been on the street. She also thinks that the slides could have been in a more open space, and notes the awkward time where it was quite empty. Ashani liked the time change, having the parade later. She also suggests having the clubs arrive

earlier. She also liked the after party, and though that was a good idea. Darcy seconds that the timing was improved over the last few years, and also liked that more people were approaching our stall. The food trucks were a good idea. Emily suggests that the parade time might have been a bit earlier, as some schools had very poor turnout. Dee also notes that lots of the staff were not organised with the book signings. Ana thinks that the signup books should be where all of the other action was, so that students knew what to do and where to go (and ensure that we don't lose students to being lost and confused). Curtis thought that the atmosphere was very fun, and a big improvement on past O-Days. Josh thought that the free stuff was a great success – the O-Day bag was really good. He also thinks that the time of the parade was not publicised as well as it could have been. Teddy thinks that a way to improve would be having all of the clubs on Mouat Street and having the pop-up bar and food trucks arrive earlier. He also mentions that some first-years were saying how good O-Day was on the bus. Ana thinks that there could have been some structural changes, i.e. times, food trucks, more stuff on the street. She also commends the SA members who were working on the stall. There was little focus on the subcommittees for Academic and Welfare, but the council thinks that this can be focused on during the semester. She also says that next time we have an event at the Orient, we need greater transparency. There was an issue with the management thinking that we had photocopied free drink tokens, and tried to charge us an additional \$500 that we didn't need to pay. This was dealt with, however, with Ana and Darcy (possibly Dylan too). Rachel also says that she has heard lots of positive feedback from students, but thinks that clubs needed to be setting up their stalls earlier. She also thinks that the school talks could be earlier in the day, and that it could flow better overall. Ana also notes a disconnect between the SAs planning and the marketing (done by the university), and so lead to some inconsistencies with the schedule. Dylan notes that the pop-up bar was successful, but lots of people went to the Orient very early. Ana thinks that there may have been around 300 people attend the after-party. We also bought an extra 100 tokens for \$500. The council also notes that the school talks that were held at 11 are more effective at enrolment days. Regarding the after party, entrance was not controlled but the drink tokens were very tightly monitored. Dee suggests that if we have free drink tokens at a future event, we have a signup for the tokens, but this might deter people from coming who did not know about the event beforehand.

#### **6. Welfare Update by Welfare Director**

Justine reads through her paper. Ashley has been appointed the OCM under the Welfare portfolio. She also notes that the Mental Health Campaign will commence soon. The launch event for the Mental Health Campaign will be looked at later. The next thing that she has been working on has been free sanitary items in the girls bathrooms. She has included quotes for the products, and the council thinks that we should make sure that we brand it in some way so that students know that it is our initiative. She has also proposed making a petition for the removal of the GST on sanitary items. The free sanitary items will be included in all bathrooms, and the success or failure of this initiative will direct future plans. Ana suggests having stickers made/getting a sponsor for the sanitary items, and this will be looked into. She has also included in her paper her plan to have a welfare committee established by the end of Week 2.

#### **7. Events Update by Events Director**

Darcy says that the Toga Party has gone live, and only has to organise the food for this event. Darcy wants to start organising the Ball very early on to make sure that

everything is organised and there are as little issues as possible. Darcy's preference for location is the Crown, and has included quotes for this venue and all of the other ones on her paper. The council confirms that the Crown is the preferred venue. Emma also notes that people are able to go out after if we have it at the Crown. Darcy also mentions that the Law Society is holding their ball at the Crown also. She suggests week 6 (9<sup>th</sup> September), and the council confirms this will be the best date (at this time). The prices for this location will be \$140 and \$130 for members. She has also been in contact with some locations for the Cocktail Party. At the moment, the best venue on her list is the Old Brewery, but will continue to look into more venues.

#### **8. Publicity Update by Publicity Director**

Emily reads through her paper, and was pleased with the O-Day social media campaign (she has included all the insights and notes from social media platforms). She also notes that the Toga Party event has gone live, and already has a lot of interest. Dylan thinks that we should have a prize for best dressed for this event – a \$50 bar card is the suggested prize. She also suggests having a free ticket sort of thing (like we had for the ball last year) to get more people involved. Ana suggests doing this for an event where we aren't sure if we will get many numbers. She also notes that the first issue of Hunch was released on O-Day, and had 60+ signups for the committee. Dylan advises that the writers should go around and hand out the issue since we have some left over. The frequency with which they will be published will be discussed at the meeting that they will hold.

#### **9. Clubs Update by Clubs Director**

Dylan introduces Dee as our new Clubs Director. She says that the Clubs Council is scheduled for this Wednesday at 12-1. She also reads through the proposals for events by NDBS, NDLSS, PAANDA and the Education Society. She proposes publishing an online calendar on the Clubs Facebook page. She also reads through the office bearer updates on her paper. She also reads through the funding requests, which are from PAANDA and SAHND. Before voting on the funding requests, Dylan speaks to the council about the best way to deal with conflicting issues within the SA for funding requests. The two options: have members of the club leave or stay and refrain from the deliberations that occur. Joshua proposes that members leave the room, and the council agrees. Dee takes over as head of the meeting as PAANDA members leave. She reads through the details of the event that PAANDA has sent (not included on her paper as it came out after the agenda was posted). There are no questions or concerns about the funding proposal. As a formality, Dee acts a liaison and asks what they will do about food for the event. Dee returns, and confirms that PAANDA will be having a 'meal deal' at their venue, and so this will not cause any issues with their request. It is a unanimous vote from the council. The funding request is approved. Dee then discusses about the meeting she has had with NDBS. She notes that a major problem area for many clubs is publicity and policy procedures. She suggests holding some workshops for clubs, and puts to the council whether we get outside sources to hold these workshops, or whether we have more senior university staff hold these workshops. Darcy notes that she can send Dee an events form template to distribute to clubs. Dylan suggests that every time the university expresses concern with our posters or events, we keep a record of the issues so that we can make sure that clubs abide by the same boundaries that the SA does. Dee is confident in running the publicity and fundraising as she has many years past experience in these fields. She recommends that an event form and financial policies workshops be compulsory.

Ana suggests possibly having a general governance workshop, and including such things as minutes examples/templates, etc.

#### **10. Environment Update by Environment Director**

As Jay's proxy, Darcy reads through his paper. The council has considered the vending machine proposals, and the healthier options and EFTPOS availability is highly favoured. Dylan believes that we should take a position and advertise on a position regarding Roe 8. Dylan is not sure how us taking a position will actually affect students, however. The council also confirms the controversial nature of this issue. Ana and Dylan suggest that instead of giving a position on the issue, we could just give some information on the different issues.

#### **11. Academic Update by Academic Director**

Seth has met with Emily to discuss how the page for the book swap event will be set out and how it will appeal to, and reach, students. There is concerns that if it is an open page, it will reach other students that are not from Notre Dame and detracts from us catering to our students. There is a possibility of having it as an 'invite' page. It is decided that we will have an open page, and Ashani notes that it should be up and running soon so that it is successful (i.e. people need books at the start of the semester). As the description for the event, we will add a disclaimer that removes us from responsibility from any issues. Emily will publicise this event on social media. Seth has also been reading through many of the academic documents regarding appeals, etc. He has selected the most important information to present to students to prevent them from being overwhelmed, and also included the relevant contact information for these processes. Ana will look into how this information will be displayed on the website i.e. an 'ask us' section so that we can look into the issue. Dylan also suggests that Seth finds an OCM to help him go through the numerous documents to make sure that there are no diverging understandings of the documents. Ana suggests that the Academic Director should become a sort of 'guru' for students to answer any questions; this will also link in very closely with the Welfare Director. Dylan calls for the council to be confident in working through any issues, and that competence in these areas will come from experience.

#### **12. Sports Update by Sports Director**

Curtis reads through his paper. He has been in contact with some gyms, and notes that the best discounts we can get are the general student discounts that apply to all students. He will also visit Acai Bros tomorrow and see if there are any deals that can come out of a partnership. He is also looking into some prizes for the pool tournament, which will last one week. Curtis is also looking into developing a health food day. Dee asks whether it would be held during Wellness Week, and the Justine thinks that would be a good idea. He is also looking into holding yoga sessions during Wellness Week, and the council suggests that it should be held during 'normal' university times. He will look into this in more detail. Ana tells Curtis to fight for gyms to give us the best deals; e.g. we will give them publicity and then they can give us cheaper membership. Dee suggests adding Curtis to the clubs calendar so that all clubs can be informed of all events. Rachel suggests that this calendar be available for all students, and the council expresses favour for this. Ashani suggests posting events monthly so as to not overwhelm students.

#### **13. Mi Goreng by Emma Gooderson**

Emma reads through her paper, which includes quotes for our Mi Goreng event. Dylan thinks that it might be worth investing in commercial resources, as he imagines that we will be holding this event many times in the future. Justine suggests that the first event will be a trial.

#### **14. Focus Groups; Electronic Survey by Ashley-Rose Hooper**

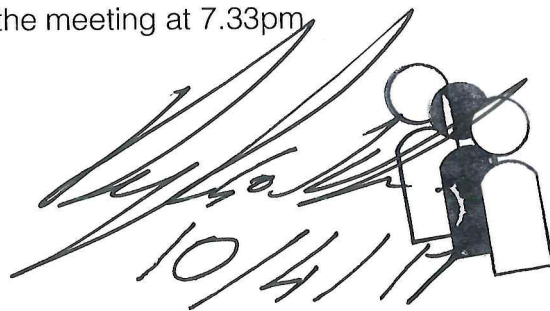
Ashley's paper is not read out, but the council is free to read it in their spare time.

#### **15. General Business**

Dylan and Ana had a meeting with the Liberal candidate for Fremantle, and the agenda includes an email correspondence regarding some unbecoming comments. There is a political debate in Fremantle tomorrow night at 6.30pm, and the council thinks that we should have a presence there. There is some interest for some council members to attend. Teddy notes how much money we made on O-Day: \$750 cash (\$230 profit) and \$680 on EFTPOS. There was a lot of money spent at the Orient. Overall, we lost about \$500 on O-Day, which was expected.

## Closing

Dylan closed the meeting at 7.33pm



Handwritten signature and date: 10/4/11