



General Council Meeting

John Paul II Meeting Room

29th January 2019

Minutes written by Lauren Italiano

Attending

Monte Nathan (President)

Kirralee Coulter (Vice-President)

Mat Stasak (Treasurer)

Lauren Italiano (Secretary)

Abbey Morris (Marketing Director)

Kaitlin Thorpe (Academic Director)

Tessa Harris (Women's Officer)

Maneesh Kelly (Sponsorship Officer)

Grace Cuddihy (International & Residences Officer)

Thomas Desmond (Clubs Director)

Olivia Trahair (Events Director)

Benji Rabeling (Equity & Access Officer)

Heather Urry (Assist Officer)

Charlotte Lee (Deputy Events Officer)

Amy Terzi (Media & Publicity Officer)

Bree Macaulay (Sport & Health Officer)

Attending via proxy

Nil

Apology

Brodie Mack (Welfare Director)

Absent

Macy Gregson (Mature & Postgraduate Officer)

Eloise Ashton (Environment Officer)

Opening

Monte opened the General Council Meeting of the Student Association on 29 January 2019 at 6:14pm.

Agenda Items

1. Acknowledgment of Country/Silent Reflection

Monte reads through the acknowledgment of country. The Council observes a 30 second silent reflection.

2. Passing of last meeting's minutes

Monte asks if any council members who attended the last meeting have any amendments.

Lauren arrives at 6.16pm.

Monte moves that the Council approve the last meeting's minutes as amended as an accurate representation of what happened at the last meeting. Seconded by Mat. All are in favour. The motion is passed.

3. Proxies/Apologies

Apologies received – Brodie Mack.

Monte moves that the Council approve Brodie's apology. Seconded by Grace. All are in favour. The motion is passed

Proxies received – Nil

Absences – Macy Gregson; Eloise Ashton

Monte moves that the Council grant both Macy and Eloise a leave of absence. Seconded by Tessa. All are in favour. The motion is passed.

4. President's Report

Monte had a call with Conrad (President of the UWA Guild) about collaborating on the discount program. All of the other universities have a joint program, where a member of one guild will get the same discounts at other university guilds. If Notre Dame joined this system, all other university guild members would have access to our discounts, and we would have access to theirs. Monte is concerned that we would not gain as much from this arrangement as students at other universities would. Grace notes that Notre Dame students would only be able to enjoy the benefit of a joint discount program if they were on another campus, whereas students from other universities would benefit if they were in Fremantle in their own free time. Mat notes that there is no actual disadvantage to Notre Dame students unless local businesses object to the expansion of the program. Tessa agrees that local businesses might appreciate having more regular customers even if that involves providing more discounts. Kirralee is concerned that businesses might reduce the discount amount. Abbey thinks it could prejudice Notre Dame

student and local business relations as expanding the discount program makes it less special to Notre Dame University. Grace is also concerned about how the NDSA would charge students from other universities for purchasing the discount program. Monte agrees that the NDSA would have to either charge students from other universities, or make the program free to Notre Dame students. Maneesh says he thinks businesses would reduce the discount if the NDSA planned to open it to all other university students. He thinks it would also make it less special. He thinks the improved relations with the other universities would come at the cost of Notre Dame students' relations with the local businesses. Monte will take all these points back to UWA and confirm the Council has not agreed to collaborate on the discount program.

Monte raises mental health training days for the Council. These are on February 4th and 5th, from 10am-2pm. Councillors should message Monte if they cannot make it as the University is hosting this training for the Council.

Monte raises the second semester Orientation Day. This usually takes place in Drill Hall, but this year that is too quick a turn-around from a graduation ceremony the evening before.

There are two options available. First, that Semester 2 Orientation Day is held in Prindiville Hall instead on July 25. Second, that it is held in the Drill Hall but on Friday July 26.

Grace notes that clubs are the main attractions at the second Orientation Day and Tessa agrees that they need a lot of space. Maneesh suggests sending people upstairs in Prindiville Hall to visit the club space if the day was held in there. Tom notes that some clubs do not have spaces and we would still have to find space to put those in. There is a general consensus that Friday would work better.

Monte raises the student gym. He met with David McLean to reopen the discussion. David asked what the NDSA wants to do with the gym. Monte is

concerned that the NDSA doesn't have the functionality to run the gym itself but would like to know councillors' thoughts. He has contacted every other Guild gym to ask how they run. However most are run differently as they can hire staff. Kirralee asks if the University expects the Council to come up with a business proposal. Monte confirms that the University is coming up with the business proposal, and his view is that the NDSA should be the one to promote the gym to the students and hopefully be able to make some money from it. Maneesh notes that there were plans to tie the gym membership in with the discount program. He says that buying the discount program is a one off payment which does not line up with paying an annual gym membership. Benji suggests using the membership to sell the discount program, by offering the program as an add-on when a student purchases a gym membership. Maneesh thinks we could even give away a discount membership with a purchased gym membership.

Monte will also bring the issue of staff and students sharing the facilities back to David. He notes that the gym is supposed to be operational by Orientation Day.

Monte reminds councillors to step back from planning for Orientation Day and to think about all their other initiatives. Kirralee adds that semester is only three weeks away.

Monte and Benji had a meeting with Selma Alliex about STRIPES. Benji explains that STRIPES is the LGBTI and Ally club which is just starting up. A few amendments to the proposed club's constitution were proposed at the meeting. The University's main change is to the principles behind establishing a sub-committee.

Monte moves the affiliation of STRIPES under the NDSA with the University's amendments made to the constitution. Seconded by Tom. All are in favour. The motion is passed.

5. Vice-President's Report

Kirralee says that the update as regards Orientation Day merchandise is as read.

Kirralee moves that the Council approve expenditure of \$321 on assorted NDSA stickers. Seconded by Tessa. All are in favour. The motion is passed.

Kirralee moves that the Council approve expenditure of \$390 on NDSA discount stickers. Seconded by Maneesh. All are in favour. The motion is passed.

Kirralee moves that the Council approve expenditure of \$138 on Ally stickers. Seconded by Grace. All are in favour. The motion is passed

Kirralee raises the umbrellas for Mouat Street on Orientation Day. Monte explains that the University is expecting the NDSA to pay for these. There is general concern at the expense. Monte says he will keep looking into it, however he notes that it is hard to find 10 umbrellas in such a large size which are all available on one day. He will send out a circular resolution tomorrow with options.

Kirralee notes that we have another music artist booked in.

Kirralee notes that we are still working on activities for Orientation Day. Academic and Welfare portfolios should ensure they have an idea of what will be happening at their tables.

Kirralee asks everyone who hasn't provided availability for Orientation Day to please complete the poll.

6. Treasurer's Report

This update is mostly as read.

In regards to the budget, the NDSA has already spent \$6,849.27 this year, and an additional \$3,000 in the last week, which mostly is for Orientation Day expenses.

7. Welfare Report

Update as read.

8. Women's Update

Tessa raises International Women's Day merchandise. Tessa would like to spend money on buying decorations rather than making them. The cost of an International Women's Day package with decorations and including shipping is \$298.09. Tessa thinks this is reasonable given last year only \$500 of \$1500 of the Women's budget was spent and she would like to continue to improve this event. Tessa moves that the Council approve expenditure of \$298.09 on International Women's Day merchandise. Seconded by Kaitlin. All are in favour. The motion is passed.

Tessa prefers Beyonce and Serena Williams out of the cardboard cutouts, and will decide on the third. Tessa moves that the Council approve expenditure of \$244 on purchasing cardboard cutouts for International Women's Day. Seconded by Mat. All are in favour. The motion is passed.

9. Events

Olivia notes that the NDSA could not get approval for bouncy boxing. The University will pay for half of the cost of the remaining amusements.

Olivia moves that the Council approve expenditure of \$925 on activities for Orientation Day. Seconded by Charlotte. All are in favour. The motion is passed.

Olivia notes that there was previous discussion of a mocktail station at Orientation Day, but the consensus is that it would be too difficult to prepare and maintain. An alternative is a slushy machine which would be popular and refreshing. Grace notes that it is low maintenance. Kirralee is not sure whether the University would pay for it as a food item.

Of the suggested packages, package 6 allows for rotation, and each new drink can freeze as the others run out. Olivia says she can contact Slushy King and see if Package 6 can include more of the slushy mix. Grace notes that we are looking at getting a recycling station next to the slushy machine.

Olivia moves that the Council approve expenditure of \$330 on slushy machines for Orientation Day. Seconded by Kirralee. All are in favour. The motion is passed.

Olivia raises the Instagram frame. Lauren will make a poll for councillors to suggest appropriate captions.

Olivia moves that the Council approve expenditure of \$135.50 on ordering a customised Instagram frame. Seconded by Charlotte. All are in favour. The motion is passed.

Mat asks if there will be any more large expenditures. Olivia says it would only be equipment for the nerf war activity.

The arrangement with Bar Orient for the NDSA after party is that tokens can be redeemed for \$6 drinks, alcoholic or non-alcoholic, coming to a total of \$1,800. The Orient will also provide water.

Olivia moves that the Council approve expenditure of \$1,800 at Bar Orient for drink tokens. Seconded by Charlotte. All are in favour. The motion is passed.

10. Marketing

Abbey confirms that the NDSA sticker designs are being worked on.

Abbey says that she has received some marketing requests. She asks the Council if any members have not submitted a request. Tessa notes that she has not discussed with Brodie as she is not sure whether marketing for Welfare will encompass everything or whether individual officers should have their own marketing. Kirralee advises having material for International Women's Day available at Orientation Day.

Abbey asks whether Clubs needs material, as individual clubs will have their own. Tom confirms that the NDSA usually has a handout showing all the available clubs, but notes that we are waiting on logos for new clubs. Kirralee thinks that we still need to have it ready even if we can't get the logos. Tom will send a list of the clubs through to Abbey.

There are lots of academic marketing materials left over.

Kirralee asks if a marketing form needs to be filled out for a general NDSA flyer. Abbey thinks that this is not necessary and Olivia notes that we will have

a lot of merchandise as well as the individual flyers. Kirralee also notes we have business cards.

Kirralee notes that the Council will need quotes for printing the flyers.

Abbey confirms that for discounts the marketing will be the discount program booklet, which will come out of the discounts budget line and will have to be organised much closer to the day. In terms of marketing, Abbey or Maneesh should focus on keeping the NDSA website updated and also keeping the stand in ND3 filled with business flyers.

Abbey confirms that Grace does not want any marketing.

Abbey confirms that advertising of the NDSA after party and bands will go up later this week, and advertising of the activities next week. Grace suggests advertising by promoting a new thing every day, which has been done in the past.

11. General Business

Assist

Update is as read. Kirralee says to liaise with Marketing about how the Assist role should be marketed. Heather confirms that she has submitted a marketing form. She has also been in contact with Ervina Ng about speaking at Orientation Day in regards to financial assistance at the University.

Equity & Access

Monte confirms that he has reminded David about the gender neutral bathrooms, but David has been away.

Benji confirms that we received the ATSI stickers today.

Benji spoke with Veronica about getting disability awareness training. The online training has been sent around. The Council needs to organise a time to complete this and to have Veronica come in. Benji suggests booking Veronica for Week 3 so all councillors will need to complete the training before then.

Benji was emailed a quote by Bryan for LGBTI training. Monte suggests having this training Week 2 and the disability training in Week 4.

Clubs

Tom believes that the West End Society will often use a workspace if their application is approved. Tom moves that the Council approve the West End Society workspace application. Seconded by Grace. All are in favour. The motion is passed.

Tom says that the YCW application was sent through before due date but was lost in emails. The workspace was regularly used by YCW last year. Tom moves that the Council approve the YCW workspace application. Seconded by Monte. All are in favour. The motion is passed.

Tom raises the Liberal Club's funding requests. There is general concern about how environmentally friendly the request is. Tessa notes that it is not the NDSA's role to tell clubs how to spend their money. Monte suggests approval on the condition that Tom goes back to the club and recommends recycling. There is further concern about approving a blanket amount on a Coles voucher. Tom will clarify with Liberals that the NDSA will pass the expenditure, but not on a Coles voucher. Tom moves that the Council approve funding of \$155.75 for Liberals. Seconded by Mat. All are in favour. The motion is passed.

Mature

Lauren will follow up if Macy has responded to CAPA.

Academic

Update is as read.

Discounts

Maneesh is having ongoing meetings with prospective discount program partners.

International

Grace notes that move-in day is now February 11, from 8am-12pm. Ideally she would like to see 3-6 NDSA Council members there. Grace and Kaitlin will be filming resident profiles for social media throughout the day.

Grace is still waiting on confirmation for when Happy Hour is scheduled – it is an information session on alcohol laws in Australia. Monte confirms it will be on 12 February at 3pm. Grace and Tessa will also be presenting at Happy Hour on consent in Australia; Grace has received resources which she will pass on to Tessa.

Grace is waiting to hear that café crawl has been put back on the schedule; it is supposed to be 13 February. She will also have to contact Red Frogs now. She would also like to see NDSA members there.

Grace notes that the residences handbook is not reflecting the new policy. She will meet with Chelsea later this week to discuss this.

Closing

Monte closes the meeting at 7.41pm.

A handwritten signature in black ink, appearing to read 'Monte Nathan', with a stylized flourish at the end.

Monte Nathan
President