



## **General Council Meeting**

### **John Paul II Meeting Room**

**25 March 2019**

**Minutes written by Lauren Italiano**

#### Attending

**Monte Nathan (President)**  
**Kirralee Coulter (Vice-President)**  
**Mat Stasak (Treasurer)**  
**Lauren Italiano (Secretary)**  
**Kaitlin Thorpe (Academic Director)**  
**Tessa Harris (Women's Officer)**  
**Grace Cuddihy (International & Residences Officer)**  
**Olivia Trahair (Events Director)**  
**Heather Urry (Assist Officer)**  
**Amy Terzi (Media & Publicity Officer)**  
**Charlotte Lee (Deputy Events Officer)**  
**Maneesh Kelly (Sponsorship Officer)**  
**Eloise Ashton (Environment Officer)**  
**Thomas Desmond (Clubs Director)**

#### Attending via proxy

**Nil**

#### Apology

**Benji Rabeling (Equity & Access Officer)**  
**Brodie Mack (Welfare Director)**  
**Macy Gregson (Mature & Postgraduate Officer)**  
**Bree Macaulay (Sport & Health Officer)**

Absent

## Opening

Monte opened the General Council Meeting of the Student Association on 25 March 2019 at 6:01pm.

## Agenda Items

### **1. Acknowledgment of Country/Silent Reflection**

Monte reads through the acknowledgment of country. The Council observes a 30 second silent reflection.

### **2. Passing of last meeting's minutes**

Monte asks if any council members who attended the last meeting have any amendments. Monte moves to pass the last meeting's minutes as an accurate representation of the last meeting. Seconded by Mat. All councillors are in favour. The motion is passed.

### **3. Proxies/Apologies**

Apologies received – Macy Gregson; Benji Rabeling; Brodie Mack; Bree Macauley

Monte moves that the Council approve all apologies. Seconded by Maneesh. All are in favour. The motion is passed.

Proxies received – Nil

Absences – Nil

#### **4. Club Affiliation Presentation**

The councillors, Isobel Copeman and Katie Shaw introduce themselves. Students of both nursing and medicine backgrounds have been considering the lack of focus on rural health and more recently have thought of engaging with SPINRPHEX. The aim of the proposed club will be to give health students access to greater support and education in regards to rural work. Katie notes that there are many scholarships and other programs available but there is not much awareness of these options at Notre Dame; she contrasts this with the greater awareness at UWA and Curtin. Isobel notes that it is part of the mission of the Schools to promote rural awareness, which the club will assist. Isobel talks about the events which the proposed club would run. These would include a welcome event, where people would have a coffee and it would be a way to increase club membership. There are plans to have stalls at larger event days such as at the Orientation Day in Semester 2. The main event would be an information night in Semester 2 where external agencies would come and talk about career opportunities and placements. They would also work to promote SPINRPHEX events to students, and perhaps begin a club newsletter. Isobel notes that there would not need to be much funding. The information night would probably involve catering and gifts for the speakers. There might be general expenses for posters and merchandise. The welcome event might involve coffee and some food. Tessa clarifies that membership would not be paid. Monte asks whether there would be any conflict with NDNS and MSAND. Isobel says there is an MSAND Rural Health section, but their engagement and

what they offer is not to the same extent that SPINRPHEX Notre Dame plans to offer. She and Katie have spoken to the head of that group. NDNS is perhaps keen to collaborate on an end of semester event.

Thomas notes that the speakers feel there is a real need for their club on campus and have been proactive in liaising with the other health-based clubs. They already have quite a lot of interest, as shown by their affiliation application. Their funding plans and events also appear to align very well with what they want to achieve on campus. Tessa thinks it is good that they are aligned with an organization that has worked well on other campuses. Grace thinks they have a good plan for how they are going to achieve their aims as a club. Amy notes that as a nursing student there is not much information about rural work options and there are a lot of people who would like that information. Kirralee likes that they have taken the initiative in speaking to the other health-based clubs. Monte thinks we need to ensure that MSAND and NDNS know that this club is applying to be affiliated. Thomas likes that the proposed club is across the health field, not just based around one school. Lauren notes that, as has been required of clubs in the past, the proposed club should have to make very clear what the difference is between MSAND and NDNS and it. Grace thinks the situations are very different and this clarification is not necessary, and notes again that this club appears very organized and clear in their purpose. Tessa, Monte and Amy all agree that it is based around interest in rural health, as opposed to around a school and this makes their purpose different. Amy notes that applications for graduate programs begin in the next two months. There are time constraints given practicum for nursing begins in the next month. Thomas notes that they were late in submitting their application because they had to seek approval from the external SPINRPHEX body. Monte says that he would vote to recommend affiliation but not to forward that recommendation to Student Services until we have spoken with MSAND, NDNS and PSS. Grace suggests asking the proposed club to make the changes and then moving the affiliation via circular resolution. There is general agreement for this idea.

## 5. President's Update

Monte notes that he has listed all of his meetings to better show the workload of the NDSA, and especially the executive.

Monte notes that the Council is a third of the way through its term and the strategic vision is not getting enough attention. He is concerned that some initiatives are slipping and that University staff are also concerned about councillors' levels of commitment. He notes that the Council needs to ensure it continues to work better as a team to provide the best representation for students. Thomas says that councillors need to remember that although every member has a specific role, their primary purpose is as an NDSA representative.

Monte moves that the Council move in camera. Seconded by Maneesh. All are in favour.

Monte moves that the Council move out of camera. Seconded by Maneesh. All are in favour.

Monte asks if councillors have any questions on the SAC items listed. No questions asked.

Monte raises the joint ball proposal with SAUNDA. No amendments are suggested.

Olivia and Kirralee leave at 7.26pm.

Monte says that Ervina Ng suggested the NDSA get in a professional business manager to review the current organization structure of the NDSA. Maneesh asks if there is any harm in doing it and Monte confirms it would cost time and money. There is no further support for the idea.

Kirralee returns at 7.27pm.

Olivia returns at 7.28pm.

Monte raises the parking proposal and says that a statement will be released very shortly.

Following from his meeting with David McLean, David confirmed that logistically the security perimeter on campus cannot be expanded and nor can additional security be hired. He is looking into other options which include an app that is being developed for students to co-ordinate walking between classes and other buildings together. David has also been talking to the City Council about additional CCTV in Fremantle. The parents' room is in progress.

Selma Allix and David have confirmed that the gender-neutral bathroom initiative is being expanded nationally.

Combined smart rider-student cards are to be finalized by the end of 2019 to be ready for mid-2020.

Monte met with the Sydney Student Services director. They would like a meeting to take place with SAUNDA. SAUNDA and Student Services have a very close relationship on the Sydney campus. Monte thinks the Fremantle and Sydney student associations should have a joint general Councils meeting at some point. There is general council approval for the idea.

Monte met with a representative from the West Australian newspaper. They have offered the Student Association a free subscription for each student. The NDSA would pay \$1 for each subscription, up to a total of \$3000. Maneesh asks when payment is required and Monte clarifies that it would be on a per subscription basis and not as a lump sum. Kaitlin asks if the library knows about this opportunity and Maneesh asks if they would be happy to help pay for it. Thomas suggests aiming the opportunity at journalism students first and

then opening it up more generally. Eloise notes that she uses the ABC News app and also says that there are great free options available. She likes the idea of assessing interest first before committing to any subscriptions.

Monte congratulates councillors on their hard work for Wellness Week.

## **6. Vice-President's Update**

Kirralee says that the food trucks are struggling on campus. The NDSA will start posting more on social media to try and raise engagement. Kaitlin clarifies that the food trucks are not organized by the NDSA. Kirralee is concerned that if the food trucks are discontinued there should still be something to fill the courtyard and create an atmosphere. Maneesh suggests more juice trucks or ice cream trucks.

Kirralee asks councillors to keep the 17 April free for the blessing of Prindiville Hall.

## **7. Treasurer's Update**

The update is mostly as read but Mat notes that all expenditure needs to be put in an expenditure request form even if the expenditure is passed via email.

## **8. Academic Update**

The update is as read.

## **9. Mature & International Update**

The update is as read.

## 10. International & Residences Update

The update is mostly as read. Grace notes that her recommendations in regards to the alcohol policy have been borne out and she will continue to push for the changes that she initially advocated. She asks councillors to remember that their representation is really important for students.

## 11. Environment Update

Eloise refers councillors to the quotes she has sourced. She notes that there is currently no sustainable cutlery available in Prindiville Hall. She plans to buy 1000 each of forks and spoons. She wants to check which of the two cheaper options is local. Kaitlin notes that the Council has purchased sustainable cutlery from Greenpack in the past.

<b>Motion</b>	<i>To expend \$111.62 to purchase sustainable cutlery from Greenpack for use in Prindiville Hall</i>	Moved: Eloise Seconded: Grace	Passed: All are in favour
---------------	--	----------------------------------	------------------------------

Eloise says that she wants to work with sustainability committee and their meetings have been reorganised to co-ordinate better. Together with this committee, she will look into sourcing a coffee cup bin, potentially from Simply Cups, as well as composting on campus and more sustainable transportation options.

## 12. Assist Update

Heather raises free food packs and says she is unsure of what quantities are necessary. Monte notes that if non-perishable items are purchased there will not be any issues with how quickly or not they are used. He says this needs to sit under the Welfare budget as Assist does not have its own budget line. Olivia suggests splitting it between Welfare and Assist. Kirralee says that

splitting funding between budget lines makes it difficult to plan for the budget in future years. There is general consensus that this funding should remain under the welfare budget.

Heather says that the assist fund is close to being managed by the University. Monte confirms that the NDSA will remain involved.

Heather asks for councillors' thoughts on the amendments.

<b>Motion</b>	<i>To amend the Assist Policy to read "7.2(ii) – Laptop, tablet or computer repairs"</i>	Moved: Heather Seconded: Kirralee	Passed: All are in favour
---------------	--	---	---------------------------------

<b>Motion</b>	<i>To amend the Assist Policy to read "7.2(iv) – Unforeseeable basic urgent living expenses"</i>	Moved: Heather Seconded: Kirralee	Passed: All are in favour
---------------	--	---	---------------------------------

<b>Motion</b>	<i>To amend the Assist Policy to read "7.3 – An application will not be approved if the applicant does not meet the eligibility criteria; 7.4 – An application will not be approved where the purpose is not reflected under section 7; 7.5 – An application will not be approved where the NDSA does not have the resources.'</i>	Moved: Heather Seconded: Kaitlin	Passed: All are in favour
---------------	--	-------------------------------------	---------------------------------

Monte says he would like to see the Assist Application Form in its updated form before approving it. Lauren also suggests making the required documentation clearer. Heather will bring this back to Council

### 13.Sport & Health Update

<b>Motion</b>	<i>To approve plans for a ping-pong tournament</i>	Moved: Monte Seconded: Mat	Passed: All are in favour
---------------	--	-------------------------------	------------------------------

### 14.Equity & Access Update

The update is mostly as read but Grace asks councillors to read the document posted by Benji on the Facebook page. Monte asks if Benji would like it to be sent through to David.

Kirrilee raises the subcommittee nomination closing dates. She and Benji have spoken about 5 April and she says this will mean that positions can be confirmed soon. There is general consensus that nominations should close by 5 April.

### 15.Marketing Update

The update is as read. Monte says that there have been three applications for the vacant position so far.

Monte moves that the Council accept Abbey's resignation and give her a vote of thanks. Seconded by Kaitlin. All are in favour. The motion is passed.

### 16.Sponsorship Update

Maneesh says he has negotiated an extended Happy Hour at the Navy Bar. They will also look at providing further amenities, such as a students' pool

table, if students attend on Wednesday between 4-6pm. Thomas will advertise this happy hour to the NDSA clubs.

## 17.Clubs Update

Thomas clarifies that his focus will be on policy with regards to the clubs. Monte clarifies that the role he is currently performing could provide the scope for a future clubs officer.

Monte notes that one of the key changes to the ND United club constitution is that the Sport & Health Officer is included on the proposed club committee, and there is no need for regular club meetings. Lauren asks how they will oversee event management and funding requests. Monte says that the Sport & Health Officer will assist, and potentially the proposed club will request all their funding at the beginning of the year. Maneesh asks if there could be any ramifications for the NDSA from conduct on the field. Monte says the University's insurance policy will cover the club events which are the games. Grace asks why the proposed club cannot be run by the social sport department and Monte says that the social sport department does not have the necessary funding. Maneesh asks if it can be made very clear to the proposed club that their players represent the NDSA and the University. Thomas says that will be part of the Sport & Health Officer's overseeing role in the proposed club committee.

<b>Motion</b>	<i>To recommend the affiliation of ND United as a club under the NDSA</i>	Moved: Monte Seconded: Eloise	Passed: All are in favour
---------------	---	----------------------------------	------------------------------

ND United has also submitted a funding request. This needs to be paid if they are to play this season. It is the only funding they need this year. Monte suggests providing the funds out of the Sport & Health budget as ND United is not a club yet. He clarifies that he has spoken with Bree about this. Alternatively Monte can ask Ervina to pay urgent attention to this club

affiliation application and the council can pass the funding via circular resolution. There is general consensus for this idea.

<b>Motion</b>	<i>To approve the funding request of \$150 by NDNS for quiz night prizes</i>	Moved: Monte Seconded: Maneesh	Passed: All are in favour
---------------	--	--------------------------------------	---------------------------------

<b>Motion</b>	<i>To approve the funding request of \$110 by STRIPES for BBQ fundraiser supplies</i>	Moved: Monte Seconded: Kaitlin	Passed: Abstain: Grace. All other councillors are in favour
---------------	---	-----------------------------------	---

Grace leaves at 8.24pm.

<b>Motion</b>	<i>To approve the funding request of \$73 by NDBS for careers fair advertising and catering expenses</i>	Moved: Monte Seconded: Mat	Passed: All are in favour
---------------	--	-------------------------------	---------------------------------

<b>Motion</b>	<i>To approve the funding request of \$280 by NDFS for annual subscription to David Lynch masterclass</i>	Moved: Monte Seconded: Thomas	Passed: All are in favour
---------------	---	-------------------------------------	---------------------------------

## 18.Events Report

The updates as regards the sausage sizzle and the toga party are as read, with councillors to please let Olivia know if they have any feedback on the toga party.

Events would like to have at least one more event this semester. The rooftop movies had the most support but the season ends this week. Olivia will include it as an idea in her handover for next year. She suggests hosting an outdoor movie. Lauren suggests incorporating an outdoor movie with the sleep out under the stars fundraiser.

Grace returns at 8.29pm.

Olivia asks for suggestions about a silent disco, and whether it should be incorporated into Wellness Week or as an end of semester event. Grace suggests organising it as an event for the Friday night of Wellness Week.

Eloise suggests co-ordinating with the arts gallery on Pakenham Street to run workshops. Monte suggests to Maneesh that he reach out to the discounts partners to see if they have events. Olivia asks if this would mean the NDSA is just advertising other businesses' events. Kirralee clarifies that the Council would seek to co-host the event. Olivia is concerned that this will mean it is not an NDSA event. She would prefer a social event aimed at boosting campus culture.

## **19. General Business**

### *Welfare*

The update is as read.

## Closing

Monte closes the meeting at 8.33pm.



**Montefiore Nathan  
2019 President**