



## **General Council Meeting**

### **John Paul II Meeting Room**

**25 February 2019**

**Minutes written by Lauren Italiano**

#### **Attending**

**Monte Nathan (President)**  
**Kirralee Coulter (Vice-President)**  
**Mat Stasak (Treasurer)**  
**Lauren Italiano (Secretary)**  
**Kaitlin Thorpe (Academic Director)**  
**Brodie Mack (Welfare Director)**  
**Tessa Harris (Women's Officer)**  
**Grace Cuddihy (International & Residences Officer)**  
**Olivia Trahair (Events Director)**  
**Heather Urry (Assist Officer)**  
**Charlotte Lee (Deputy Events Officer)**  
**Macy Gregson (Mature & Postgraduate Officer)**  
**Bree Macaulay (Sport & Health Officer)**  
**Maneesh Kelly (Sponsorship Officer)**  
**Abbey Morris (Marketing Director)**

#### **Attending via proxy**

**Nil**

## Apology

**Benji Rabeling (Equity & Access Officer)**

**Amy Terzi (Media & Publicity Officer)**

## Absent

**Eloise Ashton (Environment Officer)**

**Thomas Desmond (Clubs Director)**

## Opening

Monte opened the General Council Meeting of the Student Association on 25 February 2019 at 6:47pm.

## Agenda Items

### **1. Acknowledgment of Country/Silent Reflection**

Monte reads through the acknowledgment of country. The Council observes a 30 second silent reflection.

### **2. Passing of last meeting's minutes**

Monte asks if any council members who attended the last meeting have any amendments. Monte moves to pass the last meeting's minutes as an accurate representation of the last meeting. Seconded by Mat. All councillors are in favour. The motion is passed.

### **3. Proxies/Apologies**

Apologies received – Amy Terzi; Benji Rabeling

Monte moves that the Council approve all apologies. Seconded by Brodie. All are in favour. The motion is passed.

Proxies received – Nil

Absences – Eloise Ashton; Thomas Desmond

Monte moves that the Council grant Eloise and Thomas a leave of absence. Seconded by Maneesh. All are in favour. The motion is passed.

#### **4. President's Report**

Monte moves that the Council move in camera. Seconded by Tessa. All are in favour.

Monte moves that the Council move out of camera. Seconded by Maneesh. All are in favour.

Monte raises the cross campus meeting. There will be a phone call between Monte and Kirralee with SAUNDA soon and Monte is putting agenda items together. Councillors are to let Monte or Kirralee know if they want anything raised. The Sydney campus student services manager is also coming to Fremantle and will talk to the Council while here. This will be a useful chance to ask questions.

Monte raises class presentations. Monte presented in five classes today and the presentations take ten minutes are going really well. From next year, the university will only present to first year classes.

Monte raises his meeting with the Mayor next Monday, which will mainly be about parking. He asks if any councillors have any issues that they want raised in this meeting. Grace suggests the insufficient lighting around the train station and close to the bus stop, and the park over the road is not lit. Monte says

that there will be a monthly meeting with the Mayor so councillors should let him know if students have concerns they want raised with the City of Fremantle.

Monte says that he has already attended some meetings regarding the July graduations. He asks if councillors who attended graduations last year have any ideas for how they could be improved. Grace suggests working on improvements so that the July graduations feel as important as the December graduations, although the numbers graduating in July are smaller. Kaitlin asks if the Council will have allocated seating, as they did not at the December 2018 graduation. Monte says that in the past allocated seating was provided and not used, and the problem will only be solved if councillors commit to attending.

Monte raises his meeting with Brodie and Campus Ministry, which was primarily about Wellness Week. Campus Ministry runs Plunge In every Tuesday where they provide food and have asked if the Council would like to contribute by baking. Campus Ministry would provide money or ingredients. The initiative is for Project Compassion. Lauren will follow up with who will bake and who will attend.

Fr Mariusz would like to come and bless Prindiville Hall. Monte thinks this is a good idea and thinks it should be an event. Campus Ministry has said it will provide a morning tea. There is general support for the idea. Maneesh asks if it will be done at a time when Prindiville Hall is busy. Monte said he thinks next year it would be nice to do the blessing on retreat, however as long as students are told it would be good to do it during a busy period. Bree thinks it would be a nice fit with the Catholic nature of the University to bless Prindiville while students are there.

Monte says that he has reached out to most of the major political parties representing Fremantle. He has only heard back from the local Greens candidate. The meetings would be to generally discuss the student situation

and the parking situation. Monte asks if councillors are generally happy for these meetings and discussions go ahead and if anything in particular should be raised. Grace thinks it is important that people know that Monte reached out to all the parties. Monte emphasizes that the Council is not promoting a particular political viewpoint. Mat can reach out to the local Labor member.

Grace leaves the room at 7.10pm.

Monte clarifies that he reached out to both State and Federal MPs. He would also like to meet with some senators about issues such as the Royal Commission into accessibility. Brodie suggests taking Benji if that meeting proceeds.

## **5. Vice-President's Report**

Kirrilee says that an Orientation Day debrief will be done next meeting, so each portfolio should write up a summary for next meeting.

There is a new "On Air" sign in the Council office. If the lights are on, there is a confidential meeting, so councillors should not come in or alternatively if it is urgent knock or send the people inside a message.

Kirrilee has the updated communication guidelines and will send them around to councillors.

Kirrilee raises the tour with the UWA Guild of the UWA campus which will happen shortly. Councillors should let the executive know if there is anything in particular they want to be raised or any information they want to know. Maneesh would like to know what resources are allocated to discounts for the UWA Guild.

Grace returns to the room at 7.12pm.

## **6. Treasurer's Report**

The update is as read.

## **7. Academic Report**

Kaitlin suggests putting a resource list for students on the NDSA website. Kirralee says the best way would be to fill out a marketing form and send to Abbey.

Kaitlin has spoken with Stephen McVey about running referencing workshops. As the library cannot have social media pages she thinks it would be good for the NDSA to advertise these workshops even though they are a library service.

The update as regards international students is as read.

Kaitlin thinks more hyperlinks would be good on the NDSA website. Abbey thinks you can hyperlink councillors' email addresses so an email message to that councillor automatically pops up.

## **8. International & Residences Update**

Grace has had meetings with staff to clarify her role.

The councillors who helped on move in day noticed that the residences have very old stereo systems and Grace has looked at getting a Bluetooth speaker for each hall. It cannot be used during quiet hour, and must be kept in the common areas. She says the RAs think it is a good idea and councillors generally agree. Kaitlin asks how many speakers would be needed. Grace says that she would organise one for each hall which would mean three speakers. She wonders if there is any way to secure them in the hall. Charlotte suggests having the speakers tied down, and Grace thinks they could even be padlocked.

Grace also thinks we can put NDSA stickers on either end of the speakers. Monte asks if Grace has spoken to the halls at all. She has spoken to RAs but not Chelsea. She will do that first before passing expenditure with the Council.

Grace raises the residence community meals. This year is the first year the residences are trialling catered community meals, instead of residents cooking for themselves. Grace has previously spoken about councillors sometimes attending these meals and talking about the NDSA and what opportunities and events are available through the NDSA. Grace will contact Chelsea and come back to the Council about the logistics of councillors attending now that dinners are catered.

Maneesh says that he could sell the discount program for \$10, as many residents would only be purchasing it for a semester.

## **9. Mature & Postgraduate Update**

The update is as read.

## **10. Welfare Report**

Brodie says he met with Tom Gourlay and Fr Mariusz and Campus Ministry will be doing free tea and coffee in Prindiville Hall for Wellness Week. Hilda and Andrew will do the same except on a different day and potentially will bring in a coffee van. Grace raises the Council's previous concerns about hiring a coffee van which would be in competition with local businesses. Brodie says counselling services might otherwise organise a make your own raw ball station. The primary concern through Wellness Week is for different services to be showcased. Grace suggests Campus Ministry could promote the chapel choir as an extracurricular activity people can engage with.

Brodie says that spiritual day will be on the Monday of Wellness Week because he wants to do a welcome to country for the beginning of the week. Brodie will look into options, and Kaitlin can provide a contact. Brodie is not sure about having other religious groups with stalls in Wellness Week and wonders if we can get representatives of other faiths in. Monte suggests speaking with the organisers of Abraham Day and Lauren suggests asking Campus Ministry to promote Abraham Day and other interfaith days as events to look out for through the year.

Later on in Wellness Week, Tuesday will focus on physical health, Wednesday will focus on social health and feature the clubs, and Thursday will focus on mental health.

For the Tuesday Brodie would like to set up the Wii which is inexpensive but effective and somewhat physical.

Brodie has organised for the therapy dog at Curtin to be on campus on the Thursday. He expects to hear back at some point during the week from the petting zoo he contacted.

In regards to the meeting with Hilda and Andrew, counselling has a lot of items such as board games and leftover supplies from O-Day that they would like to give to the NDSA to use in Prindiville Hall.

Brodie also met with Danielle Pearce who has contacts with a company that operates a touchscreen coffee machine. The machine dispenses 600 cups a day. Brodie does not know the full financial situation in regards to hiring the machine. Brodie asks for councillors' thoughts. Kaitlin raises the concerns about competition with local businesses. Bree thinks that students, and especially people who have specialised coffees, will still go to their preferred café for those coffees. Kirralee thinks it would be like having a 7/11 machine in Prindiville Hall. Kaitlin raises the issue of maintenance and Brodie says this is something Danielle Pearce said she would take care of. Monte thinks it is



worth looking into and suggests getting some quotes. Brodie will get some quotes. Maneesh emphasises the need for insurance especially as it is an uncommon machine. Kaitlin asks if this has been discussed with university. Monte says he will raise it with David McLean. Brodie says overall he does not think it is a good idea. Maneesh also expresses concern about the impact it would have on local businesses. Mat notes that affordability and convenience are key considerations for students which is something the machine would assist with. Grace is concerned that installing the machine would be seen as poor prioritising, especially given the issues currently surrounding parking. The general consensus is against installing the machine subject to Brodie finding out more information.

## **11. Equity & Access Update**

There is no update on the gender-neutral bathrooms. The disability awareness is booked in with Veronica and councillors will need to complete the online training component.

Monte says that Benji would like to change a subclause in one of the subcommittee terms of reference. Benji would like to ensure that the different clubs' Equity & Access representatives are on the subcommittee. Kirralee asks if this would include the STRIPES Equity & Access representative. Grace says there is no specific Equity & Access representative in STRIPES. Monte confirms that it would not have to be a nominated Equity & Access representative, just an Equity & Access representative. Kaitlin notes that the proposed terms say "as applicable" so there should not be any issues.

Monte moves that the clause 3.1 of the Terms of Reference of the Equity & Access subcommittee should now read "The Committee shall comprise of the following members: a) up to 10 General Student members; b) an equity representative where applicable from affiliated student clubs and MSAND; c) the Chair; and d) the secretary " Seconded by Kaitlin. All are in favour. The motion is passed.

Monte moves that clause 5(g) of the Terms of Reference of the Equity & Access subcommittee should now read "A member of the Advisory Committee will cease to be a member if they: ... c) cease to be an enrolled Notre Dame student". Seconded by Grace. All are in favour. The motion is passed.

The remainder of the update is as read.

## **12. Assist Update**

The update is as read.

## **13. Marketing Report**

The update is mostly as read. Abbey says that she found out that on Facebook you cannot give people more than two options unless the options are given in a group or presented as a poll.

Abbey says that the NDSA's Instagram account was requested for deletion, and the further information says that there was a violation. Monte received emails to say there was a suspicious login. There is now a new account.

Abbey thinks sending out an email will be the best way to reach students, and Kirralee suggests doing a survey monkey. Abbey will organise the survey monkey and also put the options on social media.

Abbey spoke with Amy about getting digital photo frames and they thought TV screens might be better. Students are more likely to see them and they are less likely to be stolen if they are mounted on the wall. Digital photo frames can be expensive. Grace thinks TV screens would be better as they are multipurpose and they could be used for clubs presentation nights, movie nights and other events. Olivia asks where they would be mounted. Abbey thinks one screen should be near the kitchen and another near the couches.

Kirralee says any TV screens would need to be mounted very securely, given it is an open campus area, and later at night and on weekends would be a risky time. Monte says that Abbey should discuss this with campus services before passing any expenditure. Abbey will follow this up and the general consensus is that TV screens are to be preferred. Kirralee asks what budget line this would come out of. Olivia suggests the office supplies line. Monte suggests the environment budget line, or alternatively it could be something the university might pay for. Olivia notes that if the Council buys them it can determine what the TV screens are used for.

#### **14. Events Report**

Olivia says the Back2Uni party is in a few weeks time, with ticket set to start selling shortly. Charlotte raises the decorations for the toga party. She suggests using pillars as tables, using gold and silver fabric in the background, and possibly creating instruments such as harps, which would be difficult to find. Charlotte would like opinions on DJs and photographers, and in particular whether the Council thinks experience should be preferred or a student. Bree knows Curtin and UWA run EMAS and could possibly get in contact with a DJ from there. Olivia says this was considered but wants to know if councillors think someone local could be given the opportunity. Monte would rather support someone local. Grace suggests making a social media post. Tessa is concerned about time constraints as allowing for applications and then choosing and organising them would take up a lot of time. She thinks it would be a safer option to go with someone more professional. Grace notes that it is the first event. Maneesh thinks not too much time should be spent in finding a local DJ for the sake of having someone local. Olivia asks if anyone knows any DJs. Monte knows some from Curtin and will approach them.

Olivia suggests approaching the film club or Amy for a photographer. Kirralee also says Vicki from marketing might know some good photographers. Grace suggests getting some leaf garlands and spray painting them gold. She also

suggests in terms of social media engagement putting up a DIY toga tying video clip.

Charlotte says the sausage sizzle has been changed to 6 March. The remainder of the update as regards the sausage sizzle is as read.

Olivia raises the ball. The Council needs to decide on two options for ball themes to present to students. The options from Retreat were Yule Ball (Harry Potter) and Fairytale. Abbey asks if Olivia would like these options included in the survey and Olivia confirms that she would.

Olivia moves that the Council present the two options of Yule Ball (Harry Potter) and Fairytale to students as possible themes for the NDSA Ball. Seconded by Kirralee. All are in favour. The motion is passed.

Olivia raises ball ticket prices. Last year tickets were \$140, with discount tickets being \$135 and the early bird ticket being \$130 and starting in early June. Grace thinks there should be a larger discount for the discount member holders. Olivia says that the venue is less expensive and it could be possible to drop the discount to \$130 as well as lowering the early bird sales, but this would mean the NDSA barely breaks even.

Tessa asks about sales last year. Olivia confirms that the venue was at about 60% capacity. Olivia confirms that this year the event is smaller. Kirralee notes that communication last year was primarily by email. Monte asks about different prices for non-student attendees. Kirralee says the Council does not want to advertise that tickets are available for non-students. She says that tickets must be \$132.50 to break even.

Maneesh clarifies that if a student is a discount member who buys the early bird ticket you get the early bird discount.

Olivia thinks the early bird ticket sale should run for two weeks. The Council thinks this would run too long. The general consensus is that a week would be a better timeframe. It would start at the beginning of June. Kirralee asks how many early bird tickets would be released and suggests 100. Tessa clarifies that you can cap the number of early bird tickets sold. She suggests that 100 early bird should be put on sale. Kirralee notes this only just makes the deposit and suggests putting 120 early bird tickets on sale. The general consensus is that this would be better.

The week after the early bird special the general tickets will go for sale at \$140.

Olivia moves that the Council approve ticket prices to the ball at \$140 for general admission, \$130 for discount, and early bird at \$125. Seconded by Charlotte. All are in favour. The motion is passed.

## **15. General Business**

### *Sport*

Bree says that her discussion with Brodie about getting a juice stall on campus but it would be complicated to get a Boost van. She would like to support local businesses which are healthier than Boost.

Bree has also been looking at organizing a healthy food stall for the Tuesday of Wellness Week. She is waiting on a reply from Biopak regarding cups to serve food in.

There are plans to have yoga followed by free breakfast during Wellness Week. Bree is in contact with a student who can run this session, but otherwise will contact an external provider.

Bree raises the planned ping pong and pool tournaments. She would like to run two per semester but asks for suggestions about running them during the week. Grace clarifies that any tournaments would be run during the lunch hour when it is really noisy anyway and wouldn't disturb people studying. Grace suggests organizing teams through clubs.

Bree raises Founders Cup. She has had the idea of potentially changing the sport to something more inclusive such as touch rugby, Frisbee or basketball. In the past not many students have stayed around and there has been low student engagement. Grace suggests running different sports. Mat suggests ultimate Frisbee as that competition runs really well at UWA. Monte suggests raising this at the Founders Week committee meeting. Bree is concerned about rules for Frisbee, given it is self-refereeing. Maneesh says it is pretty easy to pick up. Abbey suggests dodgeball but Maneesh notes that frisbee needs facilities and specialized equipment. Abbey thinks investing in the equipment would be worth it and will result in a better student turnout. Monte suggests getting more student opinions. Bree thinks the Council could organize a ballot during Wellness Week and students can pick a preference or even suggest other sports. Grace says this would be good for residents, and a sport other than AFL would be easier to join in.

Bree moves that the Council organise a yoga and free breakfast during Wellness Week. Seconded by Charlotte. All are in favour. The motion is passed.

Kaitlin notes that having the session at 8.30 will conflict with many classes but Bree is concerned with making people come in earlier. Grace suggests running two sessions. Bree will follow up the possibility of multiple sessions. Lauren clarifies that any expenditure will need to be passed separately later. Bree says there should be no expenditure for the juice van, and she is waiting to hear back about the yoga.

Bree moves that the Council organise a juice van on campus during the Tuesday of Wellness Week. Seconded by Brodie. All are in favour. The motion is passed.

*President Additional Update*

Kirralee raises the parking situation. The City of Fremantle is planning to charge \$3.50 for all day parking on Marine Terrace, and time restrictions have been placed on Mews Road and the east side of Marine Terrace.

The 2018 NDSA Council published a report and one recommendation was to introduce low cost parking in return for guaranteed student bays. Only one part of this has been taken up. A lot of students have approached the NDSA with their concerns about the development. Kirralee and Monte have begun a parking committee. A post was put up and a lot of engagement ensued.

Monte moves to move in camera. Seconded by Grace. All are in favour.

Monte moves to move out of camera. Seconded by Maneesh. All are in favour.

Monte moves that the NDSA start a petition to reverse the charges placed on parking on Marine Terrace to encourage action to be taken for reliable and accessible parking for students. Seconded by Kirralee. All are in favour. The motion is passed.

Closing

Monte closes the meeting at 8.51pm.



Montefiore Nathan  
2019 President