



General Council Meeting

Prindiville Hall

16th April 2024

Minutes written by Lana van Wyk

Attending

Eric De Sousa (President)
Georgia Comerford (Vice-President)
Lana van Wyk (Secretary)
Mikaela De Kok (Treasurer)
Tharushi Kannangara (Academic Chair) – Zoom
Shanara Wijethunga (Ordinary Council Member)
Julia Watson (Environment Director) – Zoom
Elizabeth Lee (Welfare Chair) – Zoom
Natasha Liem (Assist Director)
Bless Rañola (Sports and Health Director)
Edward Hamersley (Ordinary Council Member)
Sophia Giuffre (Clubs Chair) – Zoom
Japneet Mehta (Events Director)
Taneisha Ricketts (Marketing Director)

Attending via proxy

N/A

Apology

N/A



Absent

N/A

Opening

Eric De Sousa opened the General Council Meeting of the Notre Dame Student Association on 16th April 2024 at 5.46pm.

Agenda Items

1) Acknowledgment of Country

Eric reads through the Acknowledgment of Country.

2) Approval of Proxies & Previous Minutes

No proxies to be approved.

Will approve the minutes next meeting.

3) Sports and Health Directors Update

- Founders cup will be held on campus.
- Tharushi mentioned that they have contacted the schools.
- Shanara asked if there was another way to promote it as some students don't check their emails. Bless said that they would still be publicised in other ways.
- The RAMP is to be completed and sent to Rebecca (Student Life).
- Sign ups to begin this semester.
- Rest as read.

Motion

Approve the Founders Cup as a multi-day event in Semester 2, Week 3 (5th – 9th August 2024).

Moved by: Bless
Seconded by: Japneet

In favour: All
Against: N/A
Abstained: N/A

The motion is passed.



4) Clubs Chair Update

- Has been receiving a lot of emails from Michael regarding getting approved, has been asking a lot of questions which Sophia doesn't know the answer to so she mentioned to forward those questions to Eric.
- Eric asked if student life is aware that they would like to start the International Relations Society, Sophia informed that she doesn't know.
- She has let him know all the steps. He tried to call her whilst she was at work, asking on the update of getting the club approved.
- Eric raised concern about the thought that this might be quite a political club. It is important that they abide by the objects of the university as they need to be approved by us and the University. It is not mentioned anywhere in their constitution.
- Eric recommended that they go to Rebecca to discuss it and then do a circular motion.
- Nursing Society is requesting another locker for their merch. They currently have two; they are unable to access one and the other is already full.
- Rest as read.

5) Treasurer's Update

Free food event #1

- Georgia recommended to do the free food event outside in the courtyard, Mikaela planned to do it inside.

Free food Event #2

- Discussed and decided to do Domino's for second free food event.

Rest as read.

Motion		
Approve the expenditure of \$800 for 100 Pretzels on Tuesday 23/04/2024	Moved by: Mikaela Seconded by: Bless	In favour: All Against: N/A Abstained: N/A
The motion is passed.		

6) Event Director's Update

Ball Quote:

- There are a few things on the quote which we are not able to remove but are quite expensive.
- Noted that we might be able to find more cost effective options for the candle centrepieces
- Decided we don't need the branded lectern cards.



- Georgia raised a concern that we would have to sacrifice something else in order to have the fairy lights put up.
- Eric stated that it might be wise to put the decision on hold whilst we see what the actual budget will be for the event (i.e. if we will be able to find corporate sponsors).
- Georgia queried if we can enquire and see if there is a way to cut costs in the lighting area as it comes to \$2900.
- Lana queried if we need the projectors.
- Bless mentioned if we have the other lighting, would the fairy lights even be seen.
- Georgia recommended for Japneet to enquire if there is a way to reduce the cost, as usually all of these things are included in the hire cost and overall it is a lot more than it was expected.
- Japneet mentioned that she needs 5 sober delegates for the ball:
 - Shanara, Taneisha, Bless, Tharushi and Eric volunteered to be the sober delegates.
- Decided to first find out what the finances are before making any decisions.
- Will have marketing meetings with Taneisha from tomorrow.
- Will need volunteers with ball prep.
- Georgia recommended a ball sub-committee:
 - Recommended 4 people to be on the committee, including 2 exec.
 - Mikaela, Liz, Taneisha and Shanara have volunteered to be on this committee.
 - Function of this sub-committee will be to help Japneet with things such as the RAMP, contacting vendors etc.
 - Need to contact with Rebecca.
- Need to decide when we will release tickets.
- Will begin sales in a month from now.
- Teaser coming soon, Tickets release in the week of the 13th May.
- Eric recommended saving tickets for students starting in the second semester. Recommended that we see how our sales are going and potentially increase our capacity.
- Japneet brought up if we wanted a band at the ball, she has been in contact with the band that performed last year. Taneisha mentioned that she also knows members of a band that does go to Notre Dame.
- Georgia mentioned that the band from last year didn't have a wide variety of songs.
- Lana mentioned that most people will probably want to just dance along instead of watching someone perform.

Mikaela and Ed left the meeting at 6.16pm.

7) General Business



- Eric has been contacted by the university regarding the Share the Dignity vending machine. They mentioned that they have been invoiced \$5000 for restocking for the year. They have said that they are willing to pay it for 2024 but it is expected that we will bare that cost from next year.

Motion		
Approve the inclusion of \$5000 to the 2025 budget proposal.	Moved by: Eric Seconded by: Bless	In favour: All Against: N/A Abstained: N/A
The motion is passed.		

- We have been adviced that the university requires written confirmation from one of the references for the SEA position. Concern that they won't be interested in the position anymore.
- Open day 4th May from 10am-3pm. Will be some DIY activities. Lana will put out a roster soon.
- Tharushi explained why it has taken so long for the MSA to get their clubs funding approval.

Motion		
Approve the funding for the Multicultural Student Association of \$750	Moved by: Sophia Seconded by: Taneisha	In favour: Rest Against: N/A Abstained: Shanara, Bless, Tharushi, Japneet and Liz
The motion is passed.		

- Action list spreadsheet is accessible on the google drive for everyone to access.
- Taneisha will be sending out a form to get availabilities to get photos for the NDSA.
- Georgia recommended that we do it before our next meeting.

Motion		
Approve the expenditure of \$54 for pizza for the meeting dated 16/04/2024	Moved by: Lana Seconded by: Natasha	In favour: All Against: N/A Abstained: N/A
The motion is passed.		

- Eric mentioned that he is trying to bring in an anonymous drop box for recommendations, feedback and concerns for the university. It has been ordered. There will be a QR code that takes people to a feedback form online. It is through feedback that we are able to make change.



- Hoping to make a petitions page on the NDSA website. Any petitions that the NDSA has going to get students involved in movements. Hoping to roll out in the next two weeks.
- Natasha has restocked the food pantry last week. RAC has reached out to the previous assist director in regards to the How to Adult Week.
- Lana noted concern that it might be running low already.

Motion		
Approve the expenditure of \$500 for restocking of the food pantry.	Moved by: Natasha Seconded by: Eric	In favour: All Against: N/A Abstained: N/A
The motion is passed.		

Closing

Eric officially closes the general council meeting at 6.34pm.



Confirmation of Minutes

By signing below, I, Eric De Sousa, confirm that these minutes are a correct and accurate reflection of the meeting dated 16/4/24.

Signed: Eric De Sousa, President